

The meeting was called to order at 6:34 pm by President Keith. President Keith led those present in the Pledge of Allegiance.

Present: President Keith, David Wolf, Mike Ward, Chris McPhail, Ed Westerman (late), Mayor King and City Clerk Keithley.

Absent: Alderman Hackworth

Wolf made the motion to approve the minutes of August 25, 2016. McPhail 2nd the motion and passed with 5 ayes.

STECO, LLC was not present to re-submit the site plans. Clerk informed the Commission that an phone call was made, email was sent, and was told to Terry in person on Wednesday Oct. 26, 2016. Mayor King called Seth with STECO to inform him that there was some questions and we needed a representative present.

Commission reviewed the City Engineer’s review letter on the site plans submitted by Toth Engineering. Questions on the parking lot and if would be paved or not. If it was to remain a private business then the pad would be fine, if they would be open to the public for retail or repairs then they would have to follow the code and to pave, stripe, and be ADA compliant. Commission would like to have a letter from Toth to state the project is completed per the specks that were submitted and approved by the City’s Engineer and Commission.

Mayor King made the motion to move STECO discussion until the representative arrived and to table the Review of Article III until the next scheduled meeting. Wolf 2nd the motion and passed with 5 ayes.

7:07pm Seth with STECO arrived so the Commission moved back to that discussion.

President Keith explained to Seth what the Commission was discussing prior to his arrival. Seth stated that the business would remain private and that they want a concrete pad only for their employees. Seth asked if he could meet with the Clerk to get copy of the parking regulations and a building permit application for the concrete pad.

McPhail made the motion to approve STECO site plan contingent upon a letter from Toth to state the project is completed per the specks that were submitted and approved by the City’s Engineer and Commission. Westerman 2nd the motion and passed with 5 ayes.

Megan Clark with SMCOG was present to work with the Commission on creating a SWOT Analysis (Strengths, Weaknesses, Opportunities, and Threats). This discussion will be a start/basis for the Comprehensive Plan. There will also be a community survey to get feedback.

Wolf made the motion to adjourn at 8:15pm. McPhail 2nd the motion and passed with 5 ayes.

Respectfully Submitted,

Kristy Keithley – City Clerk

Date Approved: _____

Brandon Keith – Commission President